

Union County Airport Authority Agenda

6-9-20 Meeting @ 4:00PM

This meeting will be held in the Single Volume Hangar, socially distanced with masks, unless otherwise notified

Call to order -4:00PM

- Minutes of the April meeting.
- Treasures Report, Invoices presented for payment,
- Pres. Report, We participated in the OAA teleconference on snow and ice removal, CARES funding update, ODOT grants Update, Access road clean up “should be this week”, FAA issued a permit for the construction of an additional silo at the Heritage site. (not identified as a hazard or obstruction FYI), construction seems to be proceeding on the apartment complex behind Meijer’s, Columbus Awning will get to us ASAP (“no later than 7-1”), Awaiting determination re: AOBF ?, Plaque installed honoring the four balloonist,
- Committee reports, GROUNDS MAINT: we need to get the weed killer application completed, develop a plan for the maintenance of the two acres we now own on Weaver Rd.
- Consultant’s report;
- SkyVista / AP manager report (Hangar rental report, ODOT AP inspection notice?, Tee Hangar door / repairs update etc.)

- Old Business
- New business,
- Next meeting 7-14-2020
- Adjourn

UNION COUNTY AIRPORT AUTHORITY
MINUTES
JUNE 9, 2020

The Union County Airport Authority Board held its regular monthly meeting on June 9, 2020. This meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Oh and began at 4:00 p.m. The meeting was held in the Single Volume hangar, outside and social distancing was observed. The following members were present Mr. John Popio, Mr. Bruce Rausch, Mr. Shaun Bailey, Mr. Bob Chapman and Mr. Philip LaPointe. Mr. Ken Denman was excused. Mr. Dave Holden of Skyvista and Mr. Tyler Bricknell of Woolpert were also in attendance.

Mr. Rausch motioned to approve the May minutes as provided. Mr. Chapman second. Motion passed. Mr. Rausch also motioned to approve the attached list of bills for payment. Mr. LaPointe second. Motion passed.

Mr. Popio reported that he has had teleconferences with ODOT regarding the grants for 2020. They asked four questions. One was if the bids for the projects already received would still be honored. Two was asking if we had the local match needed. Three was if we would be able to still start these projects this year and four was if necessary, could we re-bid the projects. Mr. Popio answered yes to all questions. Mr. Bricknell contacted bidders and ask if they would still honor their bids even if it would be July or August before they could begin. He also asked if they would honor the alternate bid if they were not awarded the main project. While all would wait until July or August, all declined to honor the alternate bid if the main project wasn't awarded to them. Mr. Popio also talked to Jordan's Concrete about finishing up the work on the concrete pads. They were supposed to come as soon as the weather cleared but even though weather has been good, they haven't done the work. Mr. Rausch motioned to have the prosecutor's office write a letter to Jordan's Concrete stating that this work needs to be done as soon as possible. Mr. LaPointe second. Motion passed. Mr. Popio also advised the board of construction in and around the airport. Capital Awning was also contacted about getting the awning up, they have been delayed due to the virus closings but promised to get it up by July 1st. The Health Department also approved the Balloon Rally for August. More details to follow on that as things evolve.

The board discussed snow removal for this winter. Skyvista was pleased with how it was handled by Blumenschiens last year, so the board agreed to continue with them. The board will still keep an eye out for a snow brush or other equipment needed to do this work.

Mr. Bailey then brought up the Skyvista management contract and the fact that it still is not signed. He felt that this is totally unacceptable. The contract for the present term needs to be finalized immediately and work started on next years contract so that it can be done in a timely manner. Mr. Bailey motioned to approve \$6,000 for Business development to hire another attorney to get the present contract signed and to start on the new one. Mr. Rausch second. Motion passed. Mr. Bailey will get an attorney and start work on this immediately.

Mr. Bricknell gave the report from Woolpert. (See Attached). Mr. Holden reported for Skyvista. Most hangar rents have been paid. Some work had to be done on the sump pumps for the fuel farm and he contacted Division 7 Roofing about the leaks, and they worked on that. Mt. Vernon worked on more doors and there are still a few more to do. He stated that there are so many keys and no real master key so that it is hard to get into hangars to repair. Mt. Vernon Door is getting a quote ready to replace all the old locks and then have one master key to open all doors. Mr. Holden also stated that he has ordered 4 large fans for the maintenance hangar for approximately \$1500. Omeroid Electric is coming out to clean up the ceiling of the single volume hangar to clear out bird nests etc. He also stated that one of the PAPI lights is not working and he will check on that.

Mr. LaPointe asked that the board consider building another row of T Hangars or Box Hangars. Mr. Holden said there are about 15 people on the waiting list for hangars now. Mr. LaPointe and Mr. Bailey will look into costs for hangars and Mr. Bricknell will look at the ALP and get quotes for the site work. Mr. Popio has talked with the Commissioners regarding the vacancy on the board by the retirement of Mr. Mitchell. While the board would like to have someone with the city be appointed that may not be feasible. Discussed a meeting with the City Mayor to levy the city to lift the TIF on the new land purchases.

Mr. Rausch motioned to adjourn the meeting at 5:50 p.m. Mr. Chapman second. Motion passed. The next meeting will be held on July 14, 2020. This meeting will be held at the airport as it stands right now.

Respectfully Submitted

Linda K Thrush
Secretary

June Bills

DP&L	\$	129.30	
	\$	390.46	total \$832.97
	\$	73.23	
	\$	239.88	
Roto Rooter	\$	991.00	
Skyvista	\$	2,153.01	
Any AWOS	\$	125.00	
Columbia Gas	\$	152.01	
ValTech	\$	70.00	approx
Spectrum	\$	50.00	approx
Custom Staffing	\$	677.76	June 12th and June 26th
Marysville City	600-700		Approx
Rausch Enterprises	\$	2,950.00	
Woolpert bills from May	\$	3,600.00	
	\$	1,500.00	

Received from Hagadorn.Scotts \$25,000.

WOOLPERT PROGRESS REPORT

June 7, 2020

The following is a summary of items/task we worked on during the past month.

1. ODOT began process for FY21 grants and requested bidders to hold their prices.
2. Contacted Taxiway Rehabilitation and Lighting bidders to hold their bid prices as requested by ODOT. Strawser Paving (low bidder) agreed to hold prices for a FY21 Grant.
3. Contacted Roy Currie (FAA) about the nighttime approaches. Roy said that the project is with Flight Standards (AFS) and he's unable to determine where its at in the process.
4. ODOT Matching Grant for Master Plan Update. Purchase Order has been created and in place to begin receiving reimbursement.
5. Master Plan update has continued. inventory and environmental overview phase continued. Began forecast portion.
 - Reached out to FAA for Forecast direction with COVID effects.

Outstanding Invoices

1. Taxiway Rehabilitation B1 & B2 – Invoice # 00201915074, \$1,500.00
2. Taxiway Lighting System – Invoice # 00201915076, \$3,600.00